



APPLICATION FOR WATER SERVICE

470 Center Street, Bldg. 3 Chardon, OH 44024-1068

Phone: 440-279-1970

Fax: 440-285-9549

Website <https://www.gcdwr.org/>

Email: info@gcdwr.org

Account # _____
Permit # _____

Parcel #: _____
 Residential _____ Demolition _____ Repair _____ Commercial _____
 If Commercial service what size meter is requested: _____ Are Construction Plans Provided _____

Construction/Service Address: _____

Sub lot #: _____

Legal Owner's Full Name: _____

Address: _____

Phone: _____ Email: _____

Billing Address: _____

Name of Business: _____

Connection Installer: _____

(Installer must be licensed with this Department)

Address: _____

Phone: _____ Email: _____

Description of Building: _____

Expected date of construction and duration of project _____

Signature of Applicant or Representative: _____ Date: _____

The above signed individual has read and understands all notices on the reverse of this application.

This form shall be completed and approved before a water connection permit is issued

FOR SANITARY ENGINEER USE ONLY

Number of Units: _____ Connection is _____ feet N E S W

From hydrant _____ On Record Print: _____ Engineer: _____

ESTIMATED COSTS

Water Service	Fire Supply Service
Issuance: _____	Issuance: _____
Inspection: _____	Inspection: _____
Tap-In: _____	Tap: _____
Meter Assembly: _____	Tap-In: _____
2 nd Source Cost Sharing: _____	Engineer Review: _____
Engineer Review: _____	Sub-Total: _____
Cost Recovery _____	
Sub-Total: _____	Engineer Comments: _____

Total Due: _____ Amount Paid: _____ Date Paid: _____

See second page for Notes. Please refer to our Website: GCDWR.org for our Rules and Regulations. 2 business days' notice is required for all inspections. Earlier notification is appreciated and probably noted.

Notes:

1. Water permits expire one year from the date of issuance.
2. Property Owner and/or Installer is responsible for verifying and obtaining all necessary permits including but not limited to a roadway permit from County Engineer, ODOT or Township Road Department and building permit.
3. Property Owner and/or Installer is responsible for contacting the Ohio Utilities Protection Service (OUPS) at least 48 hours prior to excavating.
4. Owner must call GCDWR within 5 days of water connection to have meter installed. 48 hour notice is required for all meter installations.
5. Water meters must be programmed within 14 days of title transfer. Failure to comply may result in fines.
6. 48 hour notice is required for all inspections. Failure to notify GCDWR will result in service charges commencing on date of issuance of permit.
7. Inspection hours spent by GCDWR personnel beyond normal working hours will be charged at one and one-half times the regular charge.
8. All inspections exceeding three hours shall be charged additional per hour inspection fees.
9. If house is under construction please advise in writing, as soon as possible, of expected occupancy date. This will delay your billing.
10. Access to the curb box, curb valve or cleanout to ensure proper operation, shall be the responsibility of the owner.
11. Any damage to the County System as a result of work related to this connection shall be the responsibility of the owner.
12. Unauthorized use of water is subject to fines and/or prosecution.
13. Notify GCDWR in writing of any changes in ownership and/or billing address.
14. All billing commences on the date of approval by the GCDWR inspector.
15. Arrearages on billing cycle 6, if not paid by mid-October, will be certified as delinquent charges and collected with a 6% surcharge with the property taxes.
16. It is the responsibility of the owner/installer to acquaint themselves with all applicable rules and regulations.
17. Owner/Installer shall check with the GCDWR for current charges.
18. In the event of emergency (water shortage, sewer backup, etc.), please call:
Monday – Friday from 7:30 AM & 4:30 PM (GCDWR): 440-279-1970
After hours and weekends call: 1-866-286-7292, or 440-286-7292