



APPLICATION FOR SEWER SERVICE
 470 Center Street, Bldg. 3 Chardon, OH 44024-1068
 Phone: 440-279-1970 Fax: 440-285-9549
 Website <https://www.gcdwr.org/>
 Email: info@gcdwr.org

Account # _____
 Permit # _____

Parcel #: _____
 Residential _____ Demolition _____ Repair _____ Commercial _____
 If Commercial Please Submit a Commercial /Industrial Questionnaire _____
https://www.gcdwr.org/index.htm_files/PT%20Coordinator%20questionnaire%20for%20customers%208-23-19.pdf
 Are Construction Plans Provided _____
 Construction/Service Address: _____
 Sub lot #: _____
 Legal Owner's Full Name: _____
 Address: _____
 Phone: _____ Email: _____
 Billing Address: _____
 Name of Business: _____
 Connection Installer: _____
(Installer must be licensed with this Department)
 Address: _____
 Phone: _____ Email: _____
 Description of Building: _____
 Expected date of construction and duration of project _____
 Signature of Applicant or Representative: _____ Date: _____
*The above signed individual has read and understands all notices on the reverse of this application.
 This form shall be completed and approved before a sewer connection permit is issued*

FOR SANITARY ENGINEER USE ONLY

Number of Units: _____ Lateral is _____ Feet, Upstream or Downstream, from
 manhole No. _____ On Record Drawing _____ Engineer: _____
ESTIMATED COSTS

Issuance: _____	Comments: _____
Inspection: _____	_____
Tap-In: _____	_____
Review: _____	_____
Cost Recovery: _____	_____
_____:	_____

Total Due: _____ **Amount Paid:** _____ **Date Paid:** _____

See second page for Notes. Please refer to our Website: gcdwr.org for our Rules and Regulations. 2 business days' notice is required for all inspections. Earlier notification is appreciated and probably noted.

Notes:

1. Sewer connection permits expire one year from the date of issuance.
2. Property must be included in the township section 208 plan to connect to a sanitary sewer.
3. New construction must provide a driveway permit.
4. Property Owner and/or Installer is responsible for verifying and obtaining all necessary permits including but not limited to a roadway permit from the County Engineer, ODOT or Township Road Department and building permit.
5. Property Owner and/or Installer is responsible for contacting the Ohio Utilities Protection Service (OUPS) at least 48 hours prior to excavating.
6. 48 hour notice is required for all inspections. Failure to notify GCDWR will result in service charges commencing on date of issuance of permit.
7. Inspection hours spent by GCDWR personnel beyond normal working hours will be charged at one and one-half times the regular charge.
8. All inspections exceeding three hours shall be charged additional per hour inspection fees.
9. Access to the curb box, curb valve or cleanout to ensure proper operation, shall be the responsibility of the owner.
10. Any damage to the County System as a result of work related to this connection shall be the responsibility of the owner.
11. Unauthorized use of the sanitary system is subject to fines and/or prosecution.
12. Notify GCDWR in writing of any changes in ownership and/or billing address.
13. All billing commences on the date of approval by the GCDWR inspector, unless **Expected date of construction** on front side of application has been filled in.
14. Arrearages on billing cycle 6, if not paid by mid-October, will be certified as delinquent charges and collected with a 6% surcharge with the property taxes.
15. It is the responsibility of the owner/installer to acquaint themselves with all applicable rules and regulations.
16. Owner/Installer shall check with the GCDWR for current charges.
17. In the event of emergency (water shortage, sewer backup, etc.), please call:
Monday – Friday from 7:30 AM & 4:30 PM (GCDWR): 440-279-1970
After hours and weekends call: 1-866-286-7292, or 440-286-7292