

**Geauga County Department of Water Resource
Inside Grease Trap / Solids Interceptor Maintenance Log**

Section 7.32

Year _____

Company Name _____
 Contact Person _____
 Phone _____

Date Form Sent to GCDWR _____
 Number of Inside Traps _____
 Capacity of Trap(s) _____

Inside Grease Traps should be cleaned a minimum of once per month. Please record the date, method used of grease trap cleaning. Renderings from the trap **should not** be discharged to the sewer but should be put in containers for proper disposal by a contracted waste hauler. Documents of cleaning and disposal shall be provided every month. Make one copy and mail/fax it to: GCDWR at 470 Center Street Building # 3, Chardon Ohio, 44024. Keep the original for your records. **Geauga County may inspect your grease trap and request to see this maintenance log at any time. This log must be kept for three years.**

Date Cleaned	Volume of Grease Removed	How was the trap cleaned and how was the grease disposed?	Disposal Method (grease rendered, solid waste contractor)	Observation during cleaning (full, partial cleaning, cracks, leaks observed)	Initials of person cleaning the trap

Geauga County Department of Water Resources
 470 Center Street Building #3
 Chardon Ohio 44024
 Phone 440-279-1970 Fax 440-285-9549